



Sydney Eye Hospital
FOUNDATION

Sydney/Sydney Eye Hospital

Honorary Oculoplastic Fellowship

Position Description

About

The Sydney Eye Hospital, established in 1882, is the largest eye hospital in the southern hemisphere. The hospital was originally the ophthalmic department of the old Sydney 'Infirmity' (Sydney Hospital), which was founded with the settlement of the Colony in 1788.

In 2022, Sydney Hospital and Sydney Eye Hospital (SSEH) is a public hospital specialising in Ophthalmology, Hand Surgery, Drug & Alcohol and Sexual Health within the South-eastern Sydney Local Health District (SESLHD). There is a separate Eye Emergency Department as well as a General Emergency Department.

The Hospital has a long-standing reputation for treating complex patients, attracting referrals on a state-wide and national basis.

The Hospital is a teaching hospital with an onsite ophthalmic academic unit for Sydney University and has academic associations with the University of NSW and the University of Technology, Sydney.

Position Details

Position Title:	Honorary Oculoplastic Fellowship
Reports To:	Director of Clinical Services and Unit Head
Responsible For (Staff):	Fellow is not responsible for staff but is involved in both formal and informal teaching of Registrars, Residents, Medical students and Allied Health Professionals.
Division:	Clinical Services
Unit:	Ophthalmology
Award:	Funded externally by Sydney Eye Hospital Foundation with a stipend of \$55,000 PA
Location:	Sydney/Sydney Eye Hospital and Save Sight Institute are all located on the same campus at 8 Macquarie Street – Sydney NSW 2000.

Fellowship Overview

Oculoplastic Fellows will work with the following consultants:

- Dr Jenny Danks
- Dr Peter Martin
- Dr Simon Taylor
- Dr Krishna Tumuluri

Main Duties and Responsibilities
<ul style="list-style-type: none">- Work as part of, and contribute to a multi-disciplinary team- Provide assistance to registrars in the day to day care of inpatients- Provide assistance to the Outpatient Clinic <i>NOTE: Over 50% of the fellowship is spent in the outpatient clinic working under the supervision of the Ophthalmologists.</i>- Provide assistance to Acute Ophthalmic Service (AOS) <i>NOTE: AOS clinic provides follow-up for patients who have been referred from the Eye Emergency department. Participation in this clinic provides fellows with the opportunity to organise and triage their own subspecialty referrals, and to maintain their clinical skills in other ophthalmic subspecialties.</i>- Attend operating sessions (under the supervision of the attending Ophthalmologist)- Provide assistance to the Eye Emergency Department to assess ophthalmic problems and advise on care (under the supervision of the attending Ophthalmologist)- Attend all relevant Clinical Meetings.- Participation in Grand Rounds and Ophthalmic Teaching Sessions.

- Participate in clinical and laboratory research activities.
- Participation in the Postgraduate Teaching Program
- Participation in Clinical Risk Management.
- Teaching and supervising of Ophthalmic Registrars/Residents in wards, clinics, operating.
- To remain on the on-call roster for after-hours (for duration of Fellowship).
- To fulfil duties as outlined in the position description.
- Compliance with all legislative, policy/protocol requirements in relation to SSEH.
- Provide a report upon the completion of your Fellowship outlining your experience.
- To exercise independent judgement initiative and problem-solving skills, in consultation with supervising medical staff as needed.
- Attend hospital wide medical and surgical grand rounds.
- Participate in Research Clinics both in house and international multi-centre clinical trials
- Provide an appropriate handover to the next arriving Fellow.

Main Goals and Objectives

- Develop strong working relationships with a multidisciplinary workforce.
- Understand and be committed to organisational mission and goals.
- Ensure a high standard of medical care and documentation for all patients.
- Acquire the knowledge and skills required for critical assessment of the research literature and to become a productive clinical investigator.
- The fellow is encouraged to undertake projects of their own in consultation with their consultants.

Key Performance Areas

- The Fellow has a nominated Supervisor who will undertake quarterly performance assessment and review.
- This includes the assessment of clinical skills and knowledge base, clinical judgement, decision making, emergency skills, procedural skills, communication, teamwork, and professional responsibility.

We expect our Fellows by completion of the one-year fellowship to:

- Have completed under supervision 100 or more of the common oculoplastic operations, including entropion, ectropion, ptosis, excision/reconstruction for periocular skin and eyelid cancers, and lacrimal drainage system reconstruction.
- Understand the indications for tissue biopsy in both incisional and excisional forms and have a good understanding of indications for and performance of frozen section histology, including Mohs micrographic surgery.
- Have a broad understanding of the principles of management of orbital diseases, and injury including indications for performing radiology and ultrasound studies, as well as an ability to read and interpret the results of those studies.
- Indications for and principles of performing orbital surgery.

Induction Training

All new Fellows that commence at the beginning of the Clinical Year will attend Junior Medical Officer (JMO) Orientation that is conducted by the Hospital's Medical Administration in addition to individual orientation provided by the Clinical Supervisor. Fellows that commence in July will need to liaise with SEHF Fellowship Coordinator to organise the following training:

- Pharmacy Orientation
- Medical Records Orientation
- Basic Life Support (BLS) Training
- eMR Training & Support
- Fire & Internal Emergency Training
- PPE Testing
- Mask Fit Testing

Supervision and Timetable		
	YES	NO
At all times during normal working hours, the Fellow will have a more senior doctor on site available to help. i.e., In-hours, the Fellow is <u>never</u> the most senior doctor on site.	✓	
If the Fellow will be working after hours, on call or overnight, there will always be a more senior doctor on site available to help. i.e., After-hours, the Fellow is <u>never</u> the most senior doctor on site.		✓
The applicant is expected to supervise junior medical staff.	✓	
The applicant will be expected to do retrieval work.		✓

Indicative Timetable

KEY:

- OPC – Outpatient Clinic
- OT – Operating Theatre
- ADO – Administration Day Off
- RESEARCH – Reading, Studies, Observation, Discussion

		Week 1	Week 2	Week 3	Week 4
MON	AM	OT		OT	OT
	PM	OPC	OPC	OPC	OT/OPC
TUES	AM	RESEARCH	RESEARCH	RESEARCH	OT
	PM	RESEARCH	RESEARCH	RESEARCH	OT
WED	AM	RESEARCH	RESEARCH	RESEARCH	RESEARCH
	PM	RESEARCH	OT	RESEARCH	OT
THURS	AM	RESEARCH	OT	RESEARCH	OT
	PM	OPC	OPC	OPC	OPC
FRI	AM	OT	OT	ADO	OT
	PM	OT	OT	ADO	OT

The position holder agrees to work in accordance with the requirements of the position and accepts to comply with policies and procedures of the Area Health Service/GP Practice.

Applicant Signature		
NAME	SIGNATURE	DATE
Supervisor Signature		
NAME	SIGNATURE	DATE